



FOUNDATION GRANT REQUEST GUIDELINES

GENERAL POLICY:

1. All projects must fit into the scope of objectives set by this Foundation, and Kiwanis International.
 2. All requests must show how the citizens of the community and in particular, the children of the community, will benefit from such funds.
 3. All requests must complete an application (3 pages). For family club requests, please complete the "Family Club Request/Grant Application" (1 Page Application)
 4. All fund requests must be made in writing and include an email address, contact name, and phone number.
 5. All fund requests must be submitted to the Steel City Kiwanis Secretary,
Currently Brenda Broyles;
brenda@ywcapueblo.com
cc: steelcitykiwanis@gmail.com
- **A copy of the request will be distributed to the appropriate committee members for recommendation to the full board.
6. All requests must be accompanied by a full project budget and scope of work.
 7. Requests should be submitted 30 days before the next scheduled board meeting in order to be considered at the upcoming meeting.
 8. All grant requests must be for a specific project and/or specific fund allocation.
 9. Matching funds will benefit any request for a grant.
 10. Each agency receiving a grant should recognize the club as a funding partner on the project.

In general, the club does not consider multi-year funding, unless the request comes from Kiwanis International or one of its sponsored youth District Boards.



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BOARD AUTHORITY AND GRANT APPROVAL:

The Board of Trustees of the Foundation shall, by a majority vote of a quorum of its members, approve any grant request.

These policies shall be used as a guideline only and may be waived from time to time by the Board of Trustees of the Foundation upon their sole determination that a specific gift, contribution, grant or donation, while not meeting the above guidelines, is in the best interest of the Steel City Kiwanis Club.

Steel City Kiwanis does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, members, selection of volunteers and vendors, and provision of services.

We are committed to providing an inclusive and welcoming environment for all members of our community, clients, nonprofits, volunteers, subcontractors, vendors, and business's.



FOUNDATION GRANT REQUEST DEADLINES

Due to a new process these dates are Effective 3.10.2020

2020 GRANT APPLICATION DEADLINES:

April 7th, 2020
May 4th, 2020
July 6th, 2020

2020 BOARD MEETING SCHEDULE:

May 7th, 2020
June 4th, 2020
August 6th, 2020

20-21 GRANT APPLICATION DEADLINES:

October 5th, 2020
December 7th, 2020
February 4th, 2021
April 6th, 2021
June 1st, 2021

20-21 BOARD MEETING SCHEDULE:

November 5th, 2020
January 7th, 2021
March 4th, 2021
May 6th, 2021
July 1st, 2021

**2021-2022 Deadline TBD -

Tentatively - Due 30 Days Prior to Board Meeting

Board meetings are always the first Thursday of each month.